

NOMINATION FORM FOR 2018 SIGMA GAMMA TAU ANNUAL UNDERGRADUATE AWARDS

DEADLINE FOR RECEIVING NOMINATION (electronic version): 5pm (central time) on Monday, 26 February

DEADLINE FOR RECEIVING SIGNED FORM, TRANSCRIPT, & CERTIFICATE (post or FEDEX): Monday, 5 March

(Important: deadline dates are adjusted each year to correspond to last Monday in February & first Monday in March)

The information on this form is used to evaluate the nominations and should be filled out carefully. Every question should be answered or else have the word "none" or "not applicable" written in the proper space. No consideration will be given to forms that are incomplete or improperly filled out. Do not split the essay (or other parts) into separate files nor include material such as recommendation letters or a resume – only information asked for within this standard form will be considered by the judges. Margins and font type/size should be preserved from the original template – candidates are free to add more lines or space as needed while balancing thoroughness with conciseness. (Essay should be kept to 1-2 pages of Times New Roman 12 pt font within 1" margins.) An electronic version of this nomination form (before the signatures) must be received via e-mail by 5pm (central time) on 26 February. (Make sure you receive a reply e-mail that the electronic application has been received.) The signed nomination form along with a copy of your transcript **and** a copy of your Sigma Gamma Tau membership certificate must arrive at the National Vice President's office by 5 March. (See website for instructions if you do not have a membership certificate.) The nominee bears the responsibility of making certain that the signed copy, transcript, and copy of the membership certificate arrive before the deadline.

Electronic version must be returned by 5pm (central time) on Monday, 26 February to: roy.myose@wichita.edu

Important: 1) Do **NOT** include this cover page – first page should start with name information labeled as item #1. 2) Recommend that the file be "pdf"ed electronically (in **landscape** orientation) **without** scanning it since the file will then be "clean" and "clear" (signatures are not required in the electronic version). 3) Please do **NOT** split the application into multiple parts nor attach transcript or membership certificate to the electronic copy as that adds more work to the Vice President or Secretary who has to "strip" them before transmittal to the judges. 4) Please do **NOT** send multiple copies of the file (preferred is from faculty advisor, but student may send it, just not from both). 5) Please **retain the e-mail** with attachment in your "sent" e-mail folder until you receive a reply from the Vice President (typically within a few days).

Signed paper copy of this form, transcript, and copy of Sigma Gamma Tau membership certificate must be received by Monday, 5 March at the following address:

**Dr. Roy Myose / Sigma Gamma Tau
Department of Aerospace Engineering
Wichita State University
Wichita, KS 67260-0044**

1. Name : _____ (Name at time of initiation, if different: _____)

2. E-mail address: _____ Eligible nominees receive a memento

3. Present address: _____ I would like - choose (check-mark) one:
_____ Stole OR _____ Pin & Key

4. Permanent address: _____ (If stole, list **exact** graduation date)

5. Date of birth: _____ Place of birth: _____

6. Citizen of: _____

7. Sigma Gamma Tau chapter into which initiated: _____ Initiation Date: _/ _/ 20_

8. Department and college or university in which presently enrolled:

What is your expected graduation date? _/ _/ 20_ (If you graduated with B.S. in AE in **prior** academic year, you are not eligible.)

Grade Point Average at college or university submitting the nomination: _____ based on a maximum possible of _____.

Rank in graduating senior AE class: _____ out of _____ students. (Faculty advisor should estimate rank if not known)

9. Academic honors and distinctions (include membership in honorary societies):

10. Extracurricular activities (include both engineering and non-engineering activities; and indicate length of service in each):
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11. Technical achievements, e.g., special projects, technically related hobbies, published papers, etc. (emphasis should be placed on the engineering creativity used):
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-
-
-
12. Military service: From _____ to _____ Branch: _____
13. ***Complete "Attachment A" (see following page) summarizing academic record.***
14. ***Complete "Attachment B" (see following page) summarizing employment history***
15. ***In a one or two page letter (see last page), discuss your near-term and long-range career goals and how you hope to use your aerospace education.***
16. Signature of Nominee: _____ Date: _____
17. Signature of Faculty Advisor: _____ Date: _____
18. ***Send transcript of all college or university courses taken through the Fall quarter or semester. (Faculty advisor should countersign the first page if the transcript is unofficial.)***

Attachment A Summary of Academic Record**Name:**

College or University and State in Which Located (indicate whether on quarter, semester or trimester system)	Inclusive Dates of Attendance	Number of Quarters, Semesters or Trimesters Enrolled	Total Number of Course Hours Taken for Credit	Grade Point Average	Field of Study

Attachment B1 Employment While in Attendance at a College or University**Name:**

Position	Place of Employment (Name and Location)	Inclusive Dates	College or University	Average Number of Hours Worked per Week	Responsibilities

Attachment B2 Employment in Summer, Co-op, or Prior to Enrolling in University or College**Name:**

Position	Place of Employment (Name & Location)	Inclusive Dates	Responsibilities

Near-term and long-range career goals and how hope you to use your aerospace education. Name: _____
(Essay should be kept to 1-2 pages of Times New Roman 12 pt font within 1" margins.)